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6.7.19

GOVERNMENT OF ODISHA  
HIGHER EDUCATION DEPARTMENT

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No. 13559 /, Dated 05<sup>th</sup> July 2019  
HE-PTC-MISC-0004-2015

From:

Saswat Mishra, IAS  
Commissioner-cum-Secretary to Government

To

The Principals (All Government Colleges)  
The Principals (All Non-Government Aided Colleges)



Sub: **7 Hours Duty for College Teachers and 75% Attendance for College Students**

Madam/Sir,

In order to improve teaching-learning outcome in Government and Aided non-Government colleges of the state, it is hereby ordered that:

1. All teachers posted in Government colleges and Aided non-Government colleges of the State (irrespective of their actual designation), including the Principal, shall henceforth perform duty for at least 7 hours on every working day. (This stipulation, however, shall not be applicable to Guest Faculties as they are paid remuneration as per number of classes they teach). In addition to normal teaching related works, teachers are required to devote time for library, research, taking extra classes for late entrants, taking corrective classes for needy students, monitoring students attendance, assisting the college authority in teaching and non-teaching assignments, etc.
2. College students have to attend at least 75% of available classes failing which they shall not be allowed to appear in end-term examination. Student attendance must be monitored on monthly basis and parents of students not attending 75% of classes must be contacted over phone/SMS/postcard, etc.

Guidelines/instructions issued in the past by this Department or its Directorate/Regional Directorates in this regard are hereby superseded.

This is for information of all concerned for its strict compliance. Deviation will be viewed very seriously.

Yours faithfully

05.07.2019  
Commissioner-cum-Secretary to Government

Copy to the +2 Notice Board.

Principal  
Pattamundai College

6.7.19