

Office of the Principal
Pattamundai Higher Secondary School, Pattamundai

No. 250 /Date- 12/02/2024

Office Order

The following staff members are assigned to perform the under mentioned duties for ensuing AHS Examination-2024 which will be commenced from 16.02.2024 to 20.03.2024 along with their own duties.

Sl No	Nature of Duty	Name
1	Receiving Question packets from EMH Centre	Mr. M.K.Das
2	Hall Wise question distribution	Mr. S.K.Nayak Mr. A.K. Sahoo Mr. M.K.Das
3	Preparation of invigilation duty and seat chart	Mr. S.K. Nayak Mr. A.K.Sahoo Mr. M.K. Das
4	Hall wise Seat arrangement	Sri C. Jena Sri A.Dash
5	Supply of answer books and drinking water	Sri Y. Dash Sri N. Barik Sri R. Gochhayat Sri P. Gochhayat Sri R.K. Nayak
6	Hall wise arrangement of answer books and collection of absent statement	Mr. M.K. Jena
7	Gate checking supervision	Dr. F.C. Pradhan
8.	Collection of absentee questions from exam hall	Dr. F.C. Pradhan Mr. A.K.Sahoo
9.	Packaging of Answer scripts	Sri S. Behera Sri Y. Dash

Amal
12.02.24
Prof. I/C
+2 Exam Cell

Dr.
12/2/24
Principal
Pattamundai HSS
Principal
Pattamundai College