



**SEMINAR
ON**

"WRITING PROCESS IN ELT"

**RESOURCE PERSON:
PROF. AKSHAYA KUMAR BAL
READER IN ENGLISH
HNS MAHAVIDYALAYA
CHANDOL, KENDRAPARAMA**

ON 29ST JUNE 2022

ORGANISED BY:

**DEPARTMENT OF ENGLISH
PATTAMUNDAI COLLEGE, PATTAMUNDAI
KENDRAPARA, ODISHA, PIN-754215.**



**PATTAMUNDAI COLLEGE NACC
REACCREDITED B GRADE
PATTAMUNDAI, KENDRAPARA, ODISHA,**

**ACADEMIC YEAR 2021-22
Department of English
Pattamundai College, Pattamundai**

Name of the Activity: Seminar on Writing Process in ELT
Speaker Name: Prof. Akshaya Kumar Bal

Duration- One Day
Participants: Student- 31 and Faculty - 04

Learning Objective:

1. To know about ELT
2. To know about several types of writing.
3. To know about rule and regulation of English Grammer.
4. To know how to create literary work.

Learning Outcomes:

1. Student learnt about ELT.
2. Student learnt about several types of writing.
3. Student learnt about rule and regulation of English Grammer..
4. They came to know how to create literary work.



Report of the Event:

A Seminar was organized by the Department of English, in association with IQAC, Pattamundai College, Pattamundai on the topic "**Writing Process in ELT**" on 29th June 2022 at 11:00 A.M. in the Department Seminar under the chairmanship of Prof. Pravakar Rout, Principal, Pattamundai College. Prof., Akshaya Kumar Bal, Reader in English, HNS Mahavidyalaya, Chandol, Kendrapara was the resource person in the seminar. The meeting was commenced at 11:00 A.M with the lightening of candle by our respected Resource Person. Dr. Manas Kumar Nayak , Lecturer in English gave a key note address of the seminar. Mr. Sarojakanta Nayak, Lecturer in English introduced the Resource Person on this occasion. Mr.Amiya Kumar Das, Head of Department of English presented the theme paper of the seminar. Prof. Bal delivered his talk on Writing Process in ELT and how to make a career in literary writings . The Seminar was ended with vote of thanks by Bhagyashree Bihani, a student of English Department, Pattamundai College .

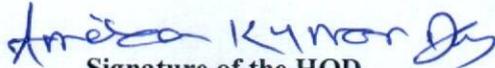
Amiya Kumar Das
Signature of the HOD
Department of English
Pattamundai College

[Signature]
Signature of the
IQAC Coordinator

[Signature]
Principal
29/6/22

Report

A Seminar was organized by the Department of English, in association with IQAC, Pattamundai College, Pattamundai on the topic "Writing Process in ELT" on 29th June 2022 at 11:00 A.M. in the Department Seminar under the chairmanship of Prof. Pravakar Rout, Principal, Pattamundai College. Prof. Akshaya Kumar Bal, Reader in English, HNS Mahavidyalaya, Chandol, Kendrapara was the resource person in the seminar. The meeting was commenced at 11:00 A.M with the lightening of candle by our respected Resource Person. Dr. Manas Kumar Nayak , Lecturer in English gave a key note address of the seminar. Mr. Sarojakanta Nayak, Lecturer in English introduced the Resource Person on this occasion. Mr. Amiya Kumar Das, Head of Department of English presented the theme paper of the seminar. Prof. Bal delivered his talk on Writing Process in ELT and how to make a career in literary writings . The Seminar was ended with vote of thanks by Bhagyashree Bihani, a student of English Department, Pattamundai College.


Signature of the HOD
Head
Department of English
Pattamundai College


29/6/22
Signature of the
IQAC Coordinator
Pattamundai College


29-6-22
Principal
Pattamundai College

To

Dt: 28/06/2022

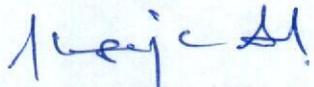
The Principal
Pattamundai College
Pattamundai

Sub: Consent letter for the seminar on "**Writing Process in ELT**".

Sir,

In response to letter no **661**, dt: **27/06/ 2022**, It is my pleasure to accept your invitation for the seminar on "**Writing Process in ELT**". I will join the said programme on 29th June 2022 at 12.00 p.m.

Thank You


Mr Akshaya Kumar Bal
Reader in English
H N S Mahavidyalaya,
Chandol, Kenrapara.

WRITING PROCESS IN ELT

5 STEPS OF THE WRITING PROCESS

- ◉STEP 1: PREWRITING
- ◉STEP 2: DRAFTING
- ◉STEP 3: REVISING
- ◉STEP 4: PROOFREADING
- ◉STEP 5: PUBLISHING

STEP 1: PREWRITING "THINK"

- ◉Decide on a topic to write about.
- ◉Consider who will read or listen to your written work.
- ◉Brainstorm ideas about the subject.
- ◉List places where you can research information.
- ◉Do your research.

STEP 2: DRAFTING "WRITE"

- Put the information you researched into your own words.
- Write sentences and paragraphs even if they are not perfect.
- Read what you have written and judge if it says what you mean.
- Show it to others and ask for suggestions.

STEP 3: REVISING "MAKE IT BETTER"

- Read what you have written again.
- Think about what others said about it.
- Rearrange words or sentences.
- Take out or add parts.
- Replace overused or unclear words.
- Read your writing aloud to be sure it flows smoothly.

STEP 4: PROOFREADING "MAKE IT CORRECT" (EDITING AND EVALUATING)

- ◉Be sure all sentences are complete.
- ◉Correct spelling, capitalization, and punctuation.
- ◉Change words that are not used correctly.
- ◉Have someone check your work.
- ◉Recopy it correctly and neatly.

**STEP 5: PUBLISHING
"SHARE THE FINISHED PRODUCT"**

- Read your writing aloud to a group.
- Publish your work in the Student or Parent Newsletter.

5 STEPS OF THE WRITING PROCESS

- STEP 1: PREWRITING
"THINK"
- STEP 2: DRAFTING
"WRITE"
- STEP 3: REVISING
"MAKE IT BETTER"
- STEP 4: PROOFREADING
"MAKE IT CORRECT" (Editing and evaluating)
- STEP 5: PUBLISHING
"SHARE THE FINISHED PRODUCT"

SEMINAR ON "Writing process in ELT"

Organised By: Department Of English, Pattamundai College, Pattamundai

DATE: 29th JUNE 2022

SLNO.	NAME	DESIGNATION WITH ADDRESS	MOBILE NO.
1	Aradhana Devi	Principal	977725140
2	Arada K. D.B.	Reader in English Pattamundai College	9777011228
3	Satyakanta Singh	Lecturer in English Pattamundai College	7008364023
4	Dr Manas Kumar Nayak	Lect. in English	8263226106
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SEMINAR ON "Writing process in ELT"

Organised By: Department Of English, Pattamundai College, Pattamundai

DATE: 29th JUNE 2022

SLNO.	ROLL NO.	NAME OF THE PARTICIPANT	MOBILE NO.
1	BA-19-243	Suman Sriya Nayam	8117856005
2	BA-19-098	Chinmayee Nath	6371549321
3	BA-19-067	Abhishek Rout	7855030430
4	BA-19-131	Prityanka Das	7978143310
5	BA-19-259	Pragnya rani Das	9861034941
6	BA-19-196	Debasree Parida	8658689161
7	BA-19-212	monalisha Rout	8658927805
8	BA-19-193	Manoj Malik	9114311879
9	BA-19-160	Rabindra Mandal.	6372939068
10	BA-19-067	Prasanta K. Nath	9861602375
11	BA-19-102	Vishnu Pradhan	7609854606
12	BA-19-189	Smriti Pragnya Nayak	7991084913
13	BA-19-223	Debasish Das	8917294699
14	BA-20-060	Ajoy K. Sahoo	8018820677
15	BA-21-007	Supriya Nandi	8777567751
16	BA-21-251	Smriti shree Mishra	9827751395
17	BA-20-053	Sandhyaarani Choudai	4861598816
18	BA-20-232	Sasmita Panda	9658844283
19	BA-20-261	Puspa Panda	99997273
20	BA-20-207	Samridhi Bas.	9971681846
21	BA-21-017	Sibani Sahoo	8658605197

SLNO.	ROLL NO.	NAME OF THE PARTICIPANT	MOBILE NO
22	BA-21-016	Seemarani Rout	7848019332
23	BA-21-154	Jaynita Sethi	8984781166
24	BA-21-204	Muskan Bihani	8114319637
25	BA-21-219	Akash Biswal	7846907956
26	BA-21-207	Subhamjit Sutar.	8114965520
27	BA-21-035	Binduragan Biswal.	8018388538
28	BA-21-013	subham kumar sethi	9557754628
29	BA-21-060	Amrita Jena	9556835790
30	BA-21-202	Rajna Paramita Patra	7681042583
31	BA-20-134	Satyajeet Nayanda	7327821450
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Pattamundai, Odisha, India
 HHGF+276, Pattamundai, Odisha 754215, India
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To

Dt: 27/06/2022

The Principal
Pattamundai College
Pattamundai

Sub: Consent letter for the seminar on "**An Introduction to Partition Literature**".

Sir,

In response to letter no **659/A, dt: 27/06/ 2022**, It is my pleasure to accept your invitation for the seminar on "**An Introduction to Partition Literature**". I will join the said programme on 28th June 2022 at 11.00 a.m.

Thank You

Usharani Rath
Mrs Usharani Rath
Lecturer in english
Olaver College,
Olaver, Kendrapara.