

# Bindu



**INTERNAL QUALITY ASSURANCE CELL**

**RESOLUTION BOOK**

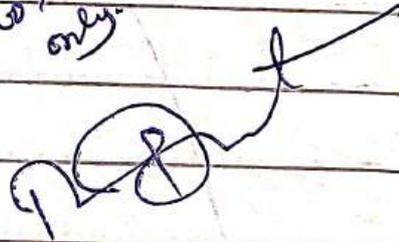
**PATTAMUNDAI COLLEGE, PATTAMUNDAI  
DIST-KENDRAPARA, ODISHA**

**PIN-754215**



16

Certified that the regist (Resolution 104C)  
contain 216 (two hundred sixteen) pages  
only.

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# PATTAMUNDAI COLLEGE, PATTAMUNDAI

## IQAC MEETING

Dt: 05-06-2022

Time: 11 AM

### AGENDA

1. Submission of AQAR of 2020-21
2. Discussion on the sub-committee report.
3. Add-on Course status.
4. Action taken report on feedback.
5. Future course of action for the session 2022-23.
6. Budget for Best Practices, Events and Field Visits.
7. Approval of various audit reports.

  
Principal

Pattamundai College



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**Dt: 05-06-2022**

**Time: 11.00 A. M.**

A meeting of IQAC was held at 11.00AM on **05<sup>th</sup> June 2022** (Sunday) in the IQAC hall. After detail discussions the following resolutions were adopted.

**RESOLUTION**

1. Active works should be initiated with SOA University and KIIT University with regards to MOU signed with them. Necessary action should be initiated for the faculties of Pattamundai College that they can give research scholars as a co-supervisor through SOA University following the guidelines of the said university.
2. Dr F C Pradhan explained the improvement of Add-on-course in the meeting, and it was decided that the said courses should approved by the University at the end of June 2022. Proposed courses should be started by August 2022. The cost factor of each course would be decided by the Add-on-course committee.
3. Students of science stream should be taken to visit the laboratories of SOA and KIIT University through concerned departments.
4. Shri Bharat Chandra Patra, President of Alumni Association, agreed to provide teaching assistance to the college through alumni, and he also agreed to organize programmes related to students thrice in a year. He said that necessary action will be taken by alumni association regarding financial help to the college.
5. Separate budget should be prepared to provide financial help to the teacher those who are participating/attending seminar/workshop/conferences/FDPs.

6. Shri Duryodhan Parida sir suggested that teachers should present a paper in the college (Before Departments) after attending / participating seminar / workshops/ conferences/ FDPs.
7. It was suggested to use Auditorium Hall or other infrastructure to generate revenues.
8. The house suggested installing LMS for student and teachers and e-governance for administration and finance.
9. It was decided to request Medical Officer, Pattamundai Hospital, to provide dispensary facility to the college students at least twice in a week.
10. Hemant Kumar Sahoo, Chairman, Pattamundai Municipality, asked the college to arrange a hall/room, and he will take necessary action to open an ATM in the campus.
11. Dr Dusashan Parida, Academic Bursar, requested Chairman, Pattamundai Municipality, to build a new wide bridge at the back gate of the college.
12. AQAR for session 2020-21 was approved and it was decided to submit by the end of 31<sup>st</sup> July 2022.
13. Gender, Green and Energy Audit reports, for the academic session 2020-21, were approved in the meeting.
14. Student Feedback report was presented in the meeting and it was decided to present an analytical discussion of the report before staff council.
15. Feedback reports for academic year 2021-22 were presented before the house and it was decided to take necessary action after analyzing those reports before staff council.
16. Proposed academic plans/budgets for the session 2022-23 were discussed, analyzed and approved.
17. It was also decided that the IQAC team will prepare the budget for Field visit and observation of different Days/Events.

Dr. *Suresh Kumar Badha*  
 Coordinator, IQAC  
 05-06-2022

*[Signature]*  
 5.6.22  
 Principal  
 Pattamundai College



OFFICE OF THE PRINCIPAL

# PATTAMUNDAI COLLEGE

NAAC ACCREDITED B GRADE

PATTAMUNDAI, KENDRAPARA, ODISHA - 754215

Ref No. : ..... 905 .....

Date..... 13/09/2022 .....

## NOTICE ON IQAC MEETING

A meeting of IQAC is going to be held at 03.00 P M on 20<sup>th</sup> Septemebr 2022 (Tuesday) to discuss the following agenda. You are requested to attend the same.

### Members

1. Prof. Prabhakar Rout, Principal-cum-chairperson.
2. Dr S K Pradhan, IQAC Coordinator.
3. Dr Pramod Kumar Samal, Administrative Bursar.
4. Dr Dushasan Parida, Academic Bursar.
5. Dr Ramesh Kumar Sahoo, Account Bursar.
6. Prof. Parikshita Patra, Member.
7. Prof. Duryodahn Parida, Member.
8. Prof. Bharat Chandra Patra, Member.
9. Prof. Debabrata Pradhan, Member.
10. Prof. ALN Dash, Member.
11. Dr Premalata Rout, Member.
12. Mr Dilip Kumar Sethi, Tahasildar, Member.
13. Mr Pradyumna Kumar Samantray, Member.
14. Dr Fakir Chandra Pradhan, Add-on Course Cordinator
15. Mr Hemant Kumar Sahoo, Member.
16. Mr Subhasis Mishra, Member.
17. Dr Manas Kumar Nayak, Member.
18. Mr. Sarojakanta Nayak, Member.
19. Mr Jitendra Malik, Member.
20. Abhijit Sahoo, Accounting Honours, Member (SR).
21. Sandhyarani Ghadai, English Honours, Member (SR).
22. Rjalaxmi Sahoo, Physics Honours, Memebr, (SR)

  
Principal  
Pattamundai College

### AGENDA

1. Acceptance of AQAR of 2020-21 by NAAC
2. NAAC sponsored Online National Seminar
3. Add-on Course status.
4. Action taken report on feedback.
5. Budget for Best Practices, Events and Field Visits.
6. Functions of different committee.



**IQAC MEETING ON 20/09/2022  
PATTAMUNDAI COLLEGE, PATTAMUNDAI.**

**AGENDA**

1. Acceptance of AQAR of 2020-21 by NAAC
2. NAAC sponsored Online National Seminar
3. Add-on Course status.
4. Action taken report on feedback.
5. Budget for Best Practices, Events and Field Visits.
6. Functions of different committee.

  
19/09/2022  
Coordinator of IQAC

  
19-9-22  
Principal  
Pattamundai College

# PATTAMUNDAI COLLEGE, PATTAMUNDAI

## IQAC MEETING

Time: 3.00 PM

Dt: 20-09-2022

### Members Present

1. Prof. Prabhakar Rout, Principal-cum-chairperson *Prabhakar Rout*
2. Dr S K Pradhan, IQAC Coordinator. *SK Pradhan 20/9/2022*
3. Dr Pramod Kumar Samal, Administrative Bursar.
4. Dr Dushasan Parida, Academic Bursar. *Dushasan Parida*
5. Dr Ramesh Kumar Sahoo, Account Bursar. *Ramesh Kumar Sahoo*
6. Prof. Parikshita Patra, Member. *Parikshita Patra*
7. Prof. Duryodahn Parida, Member. *Duryodahn Parida*
8. Prof. Bharat Chandra Patra, Member. *Bharat Ch. Patra*
9. Prof. Debabrata Pradhan, Member. *Debabrata Pradhan*
10. Prof. ALN Dash, Member.
11. Dr Premalata Rout, Member. *Premalata Rout*
12. Mr Dilip Kumar Sethi, Tahasildar, Member.
13. Mr Pradyumna Kumar Samantray, Member.
14. Dr Fakir Chandra Pradhan, Add-on Course Cordinator *Fakir Chandra Pradhan*
15. Mr Hemant Kumar Sahoo, Member.
16. Mr Subhasis Mishra, Member. *Subhasis Mishra*
17. Dr Manas Kumar Nayak, Member. *Manas Kumar Nayak*
18. Mr. Sarojakanta Nayak, Member. *Sarojakanta Nayak*
19. Mr Jitendra Malik, Member. *Jitendra Malik*
20. Abhijit Sahoo, Accounting Honours, Member (SR). *Abhijit Sahoo 20/9/22*



**Action taken on the resolution of the IQAC meeting held on 05/06/2022  
Pattamundai College, Pattamundai.**

1. Works related to MOU, is yet to be dealt by the officer in-charge of MOU.
2. Works related to Add-on course is in progress, and classes will start soon as per the programme designed by each coordinator. Add-on course coordinator may explain the matter.
3. As the new academic session has not been started, so field visits are yet to be conducted.
4. Alumni contribution in the form of teaching is yet to be received. The president, Alumni Association, may explain it.
5. Financial help to the faculties/students of the college is dealt by Account Bursar. He may clarify it before the meeting.
6. Medical officer assured us to help us in organizing Health Camps in the campus, but it is not possible for him to provide dispensary service in the campus twice in a week.
7. AQAR 2020-21 is submitted and it has been accepted by the NAAC on 8<sup>th</sup> September 2022.
8. Faculties are encouraged to do FDP, Short Term Course, refresher Course, etc., and four numbers of faculties have completed these courses.
9. Budget for observation of various National/International Days is prepared and approved by the principal.
10. Budget for field visit is prepared by IQAC.
11. Achievements of IQAC since last meeting.
  - a. Submitted AQAR for the session 2020-21
  - b. Organised a 10 days Yoga Camp from 19/06/2022 to 28/06/2022
  - c. Organised a 10 days Lecture Series on Health Awareness (Human and Animal) from 20/06/2022 to 30/06/2022.
  - d. Organised a career counseling programme on 30<sup>th</sup> August 2022
  - e. Organising Lecturer Series every week through Internal Faculties of the college. It started on 5<sup>th</sup> September 2022 with a lecture by Mr Ranjit Kumar Senapati, Reader in Sociology.
  - f. Organised a Health Camp through YRC and NSS on 14<sup>th</sup> September 2022
  - g. 1<sup>st</sup> quarter departmental meeting has been organised by all department of the college.
  - h. Various National and International Days has been organised by nodal agencies.
  - i. Student Seminar has been started.
  - j. Gender, Green and Energy Audit for the session 2020-21 is completed and approved by the concerned authority.

  
Coordinator of IQAC  
19/09/2022

  
Principal  
Pattamundai College



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE, PATTAMUNDAI**

**Dt: 20-09-2022**

**Time: 3.00 P. M.**

A meeting of IQAC was held at 3.00PM on 20<sup>th</sup> September 2022 (Tuesday) in the IQAC hall. After detail discussions the following resolutions were adopted.

**RESOLUTION**

1. It was decided that MOU committee of the college should conduct their meeting immediately and further actions should initiated as soon as possible.
2. It was decided new MOUs will be signed with Kendrapara Autonomous College, VN Autonomous College and Salipur Autonomous College.
3. It was decided that the permission for Add-on course should be obtained as early as possible. Add-on course fee which will be collected from the students should be approved by President, GB.
4. It was decided that each coordinator of different Add-on courses should conduct awareness programmes and they should arrange a meeting with all Class Representatives for the success of these courses.
5. It was decided ₹500/- (Rupees five hundred only) will be collected from each honours students (New Admission Batch) for the conduct of Field/Exposure visit, Departmental Seminar, etc.. Proposed plan can be decided only after the principal consulting with All HODs in the Meeting.
6. College Calendar for the session 2022-23 should be printed immediately.
7. The principal is requested to fix the individual responsibility wherever the execution of plans disrupts.
8. Budget of the field/exposure visit of students for the academic session 2022-23 is submitted.

  
Coordinator, IQAC  
IQAC Co-ordinator  
Pattamundai College

  
Principal  
Pattamundai College  
Pattamundai College



INTERNAL QUALITY ASSURANCE CELL

PATTAMUNDAI COLLEGE, PATTAMUNDAI

Schemes for Field/Industrial Visit and Case Study in the Academic Year 2022-23

Sl/no	Departments	Field visit	Remarks	Budget
01	Political Science	a. Panchyat Office b. Block c. Municipality d. Pallisabha e. Court	Any two or more if possible	₹2000/-
02	History	a. Ratna/Lalita/Udaya Giri & languid Hill b. Gandhi Padayatra Root c. Baladevjew temple d. Barah Jew temple/Rajakanika palace/Basu Bisuni Sahid Place e. Visist to Sakhi Batta/Bada Kotha/Tourism Institute Balipada f. Mustaque Museum	Any two or more if possible	₹4500/-
03	Economic and Commerce	a. Bank b. LIC Office c. Chattered accountant firm d. Post Office e. Financial Institution/ Fishing Centre at Talachua f. Treasury Office	Any two or more if possible	₹2000/-
04	Education	a. BEO, office b. Hariharananda Balashram c. DEO , office d. DIET, Balia e. Nearest School (they can teach their taking due permission from authority)	Any two or more if possible	₹2000/-
05	Odia	a. Odia library b. Birth place of Acestor of Fakir Mohan Senapati (Chandol)/Gopal Das (Palisinga) c. Natya Mancha/Satbhaya d. Bhagabat Tungji	Any two or more if possible	₹3000/-
06	Philosophy	a. Library f. Hariharananda Balashram/ISKCON	Any two or more if possible	₹3000/-



**OFFICE OF THE PRINCIPAL  
PATTAMUNDAI COLLEGE, PATTAMUNDAI**

No. 1244 dt. 09/12/2022 /

**NOTICE ON IQAC MEETING**

A meeting of IQAC is going to be held at 11.00 A M on 15<sup>th</sup> December 2022 to discuss the following agenda. You are requested to attend the same.

**Members**

1. Prof. ~~Premalata~~ Rout, Principal-cum-chairperson.
2. Dr S K Pradhan, IQAC Coordinator.
3. Dr Pramod Kumar Samal, Administrative Bursar.
4. Dr Dushasan Parida, Academic Bursar.
5. Dr Ramesh Kumar Sahoo, Account Bursar.
6. Prof. Parikshita Patra, Member.
7. Prof. Duryodahn Parida, Member.
8. Prof. Bharat Chandra Patra, Member.
9. Prof. Debabrata Pradhan, Member.
10. Prof. ALN Dash, Member.
11. Dr Premalata Rout, Member.
12. Mr Dilip Kumar Sethi, Tahasildar, Member.
13. Mr Pradyumna Kumar Samantray, Member.
14. Mr Hemant Kumar Sahoo, Member.
15. Mr Subhasis Mishra, Member.
16. Dr Manas Kumar Nayak, Member.
17. Mr. Sarojakanta Nayak, Member.
18. Mr Jitendra Malik, Member.
19. Ms. Yajnaseni Ojha, Political Science Honours, Member (SR).
20. Ms Monali Baral, Zoology Honours, Member (SR).

**AGENDA**

1. Progress of AQAR of 2021-22
2. Add-on Course status.
3. Action taken report on IQAC meeting held on 20.09.2022
4. Status of Best Practices, Events and Field Visits.

*P. Rout*  
09/12/22

Principal  
Pattamundai College

Principal  
Pattamundai College



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**Dt: 15-12-2022**

**Time: 11.00 A. M.**

Sl. No	Members Present	Signature
1	Dr. Premalata Rout, Principal-cum-chairperson.	
2	Dr S K Pradhan, IQAC Coordinator.	
3	Dr Pramod Kumar Samal, Administrative Bursar.	
4	Dr Dushasan Parida, Academic Bursar.	
5	Dr Ramesh Kumar Sahoo, Account Bursar.	Ramesh Kumar Sahoo
6	Prof. Parikshita Patra, Member.	
7	Prof. Duryodahn Parida, Member.	
8	Prof. Bharat Chandra Patra, Member.	
9	Prof. Debabrata Pradhan, Member.	Debabrata Pradhan
10	Prof. ALN Dash, Member.	
11	Dr Premalata Rout, Member.	
12	Mr Dilip Kumar Sethi, Tahasildar, Member.	
13	Mr Pradyumna Kumar Samantray, Member.	
14	Mr Hemant Kumar Sahoo, Member.	Hemanta Ku Sahoo
15	Mr Subhasis Mishra, Member.	S. Mishra
16	Dr Manas Kumar Nayak, Member.	Manas Kumar Nayak
17	Mr. Sarojakanta Nayak, Member.	Sarajakanta Nayak
18	Mr Jitendra Malik, Member.	Jitendra Malik
19	Ms. Yajnaseni Ojha, Politcal Science Honours, Member (SR).	Yajnaseni Ojha
20	Ms Monali Baral, Zoology Honours, Member (SR).	Monali Baral



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**Dt: 15-12-2022**

**Time: 11.00 A. M.**

A meeting of IQAC was held at 11.00AM on 15<sup>th</sup> December 2022 in the IQAC hall. After detail discussions the following resolutions were adopted.

**RESOLUTION**

1. Development on submission of AQAR - 2021-22 was discussed and unanimously resolved that the work should be completed as soon as possible.
2. It was resolved that the conduct of Add-on course in different subject is satisfactory. The add on course coordinator is advised to distribute the certificates after completion of all formalities.
3. Action taken report was placed before the house of IQAC meeting held on 20.09.2022.
4. It was decided that the lecture series conducted by IQAC will be continued as a best practices.
5. The field visit programme initiated by different department as per the IQAC given schedule. Rest departments are advised to complete their field visit programme, seminars with in last week of March 2023.
6. Departments are advised to undertake projects based on primary study.
7. The department are to conduct their annual Parent-Teacher Meet and Alumni Meet before March 2023.

  
15/12/2022

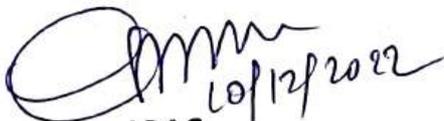
  
15/12/22  
Principal  
Pattamundai Coll



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**ACTION TAKEN REPORT ON THE IQAC MEETING HELD ON 20-09-2022**

1. Two programmes were initiated with SOA University under the MOU signed with that University.
2. As per the resolution, awareness programme were conducted among the students in the month of October regarding different Add-on courses.
3. As per the resolution, add-on course for 4 subjects started in the month of November 2022.
4. Field visit of different departments was already conducted and rest of the department will be completed soon.
5. College calendar for the session 2022-23 was printed and distributed among staff and students.

  
IQAC  
Coordinator

  
Principal  
Pattamundai College  
Principal  
Pattamundai College



# PATTAMUNDAI COLLEGE, PATTAMUNDAI

## Proposal for IQAC Meeting

Principal Ma'am,

A meeting of IQAC is proposed to be held at 03.00 PM on **25/03/2023** (Saturday) to discuss the following agenda. Necessary approval may kindly be accorded at your end.

*Savitri Koushik Pradhan*  
Dr S K Pradhan,  
IQAC Coordinator 20/03/23

*A. B. Meher*  
*Dr S K Pradhan*  
20/03/23

### AGENDA

1. Progress of AQAR 2021-22.
2. Add-on Course Status.
3. Action taken report on feedback.
4. Celebration of days and events.
5. Best Practices, Events and Field Visits.
6. Functioning of Career Counselling Committee, WDASHC, E C.

# PATTAMUNDAI COLLEGE

NAAC ACCREDITED B GRADE

PATTAMUNDAI, KENDRAPARA, ODISHA - 754215



No. : ..... 362 .....

Date..... 22/03/2023 .....

## NOTICE ON IQAC MEETING

A meeting of IQAC is going to be held at 03.00 P M on 25<sup>th</sup> March 2023 (Saturday) to discuss the following agenda. You are requested to attend the same.

### Members

1. Dr. Premalata Rout, Principal-cum-chairperson.
2. Dr S K Pradhan, IQAC Coordinator.
3. Mr Dilip Kumar Bhuyan, Administrative Bursar.
4. Dr Dushasan Parida, Academic Bursar.
5. Dr Ramesh Kumar Sahoo, Account Bursar.
6. Mr. Parikshita Patra, Member.
7. Mr. Duryodahn Parida, Member.
8. Mr. Bharat Chandra Patra, Member.
9. Mr. Debabrata Pradhan, Member.
10. Mr. ALN Dash, Member.
11. Mr Dilip Kumar Sethi, Tahasildar, Member.
12. Mr Pradyumna Kumar Samantray, Member.
13. Mr Hemant Kumar Sahoo, Member.
14. Mr Subhasis Mishra, Member.
15. Dr Manas Kumar Nayak, Member.
16. Mr. Sarojakanta Nayak, Member.
17. Mr Jitendra Malik, Member.
18. Abhijit Sahoo, Accounting Honours, Member (SR).
19. Sandhyarani Ghadai, English Honours, Member (SR).
20. Rjalaxmi Sahoo, Physics Honours, Memebr, (SR)

  
Principal  
Pattamundai College  
Principal  
Pattamundai College

### AGENDA

1. Progress of AQAR 2021-22.
2. Add-on Course Status.
3. Action taken report on feedback.
4. Celebration of days and events.
5. Best Practices, Events and Field Visits.
6. Functioning of Career Counselling Committee, WDASHC, E C.



PATTAMUNDAI COLLEGE  
PATTAMUNDAI  
IQAC MEETING

Time: 03.00 PM

Dt: 25-03-2023

Members Present

1. Dr. Premalata Rout, Principal-cum-chairperson. *P. Rout*
2. Dr. S K Pradhan, IQAC Coordinator. *S. Pradhan*
3. Mr. Dilip Kumar Bhuyan, Administrative Bursar. *D. Bhuyan*
4. Dr. Dushasan Parida, Academic Bursar. *D. Parida*
5. Dr. Ramesh Kumar Sahoo, Account Bursar. *R. Sahoo*
6. Dr. Fakir Chandra Pradhan, Coordinator of Add-on Course. *F. Pradhan*
7. Mr. Parikshita Patra, Member.
8. Mr. Duryodahn Parida, Member. *D. Parida 25/3/23*
9. Mr. Bharat Chandra Patra, Member.
10. Mr. Debabrata Pradhan, Member.
11. Mr. ALN Dash, Member. *A. Dash 25/3/22*
12. Mr. Dilip Kumar Sethi, Tahasildar, Member.
13. Mr. Pradyumna Kumar Samantray, Member.
14. Mr. Hemant Kumar Sahoo, Member.
15. Mr. Subhasis Mishra, Member. *S. Mishra*
16. Dr. Manas Kumar Nayak, Member. *M. Nayak 25-03-2023*
17. Mr. Sarojakanta Nayak, Member.
18. Mr. Jitendra Malik, Member. *J. Malik 25/03/2023*
19. Abhijit Sahoo, Accounting Honours, Member (SR). *Abhijit Sahoo*
20. Sandhyarani Ghadai, English Honours, Member (SR).
21. Rjalaxmi Sahoo, Physics Honours, Member (SR) *Rajalaxmi Sahoo*

*P. Rout*  
Principal 25/03/23  
Pattamundai College



## IQAC MEETING

PATTAMUNDAI COLLEGE, PATTAMUNDAI

Dt: 25-03-2023

Time: 3.00 P. M.

A meeting of IQAC was held at 3.00PM on 25<sup>th</sup> March 2023 (Saturday) in the IQAC hall. After detail discussions the following resolutions were adopted.

### RESOLUTION

1. It was decided new MOUs will be signed with Kendrapara Autonomous College, VN Autonomous College, Sri Sri University and Salipur Autonomous College.
2. Tally Prime to be introduced as a part of Add-on course conducted by Department of Commerce.
3. College Calendar should be prepared and distributed among the student at the beginning of Academic session.
4. Account Bursar is requested to prepare the budget for second phase departmental seminar after consulting with Seminar and Research Committee. All seminars should be completed by the end of April 2023.
5. Each year Academic and Administrative audit should be conducted by the Academic and Administrative Bursar.
6. A proper Grievance Redress Mechanism should be fixed by IQAC.
7. Registered Alumni association will be requested to submit their yearly activity and audit reports by the end of June 2023.
8. A Placement Cell should be constituted in the next Academic Session.
9. Health Camp, Faculty Exchange and Laboratory Visit programmes should be organized with MOU signed Universities.
10. Training camp should be organized in collaboration with Grama Utthan NGO.
11. Five to ten computers should be purchased every year for students.
12. ERP-9 should be contacted for e-governance software.
13. Question bank should be updated for next academic session.

  
Coordinator, IQAC



**PATTAMUNDAI COLLEGE, PATTAMUNDAI**  
**IQAC MEETING**

**Dt: 25-03-2023**

**Time: 03 PM**

**AGENDA**

1. Progress of AQAR 2021-22.
2. Add-on Course Status.
3. Action taken report on feedback.
4. Celebration of days and events.
5. Best Practices, Events and Field Visits.
6. Functioning of Career Counseling Committee, WDASHC, EC.

*P. K. Meher*  
24/03/23

**Principal**  
**Pattamundai College**



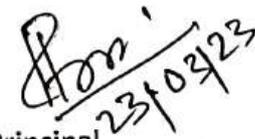


**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**ACTION TAKEN REPORT ON THE IQAC MEETING HELD ON 15-12-2022**

1. The uploading of data in AQAR 2021-22 is analyzed and found to be 50% data are uploaded.
2. The Course coordinators of different Add-on course are advised to submit list of successful candidate to add on course coordinator for distribution of certificate.
3. The lecture series conducted by IQAC is completed due to start of examination period.
4. All the field visit programme allotted to different departments are successfully conducted.
5. All the department submitted their projects undertaken by final year degree students.
6. All the faculties submitted their mentor mentee register on basis of which a feedback report was prepared.
7. All the departments successfully completed their annual parent teacher meet and alumni meet also collected feedbacks from the participants.
8. Annual athletic meet 2022-23 was successfully conducted in the month of December.
9. Annual cultural meet and other interclass competition was successfully conducted by the end of January.

  
IQAC  
Coordinator

  
Principal  
Pattamundai College  
**Principal**  
**Pattamundai College**

Sl No	Date	Event	Organising Agency	Action taken	Remark
1	2 <sup>nd</sup> Oct 22	Gandhi Jayanti	Cultural Association	Statue cleaning and Garlanding	Successfully conducted
2	9 <sup>th</sup> Oct 22	Gopabandhu Jayanti	Dept of Education	Statue cleaning, Garlanding & Poster competition on Gopabandhu	Successfully conducted
3	15 <sup>th</sup> Oct 22	International Day of Rural Women	WDASHC	Slogan competition	Successfully conducted
4	17 <sup>th</sup> Oct 22	International Day for Eradication of Poverty	NSS/YRC	Food distribution in an orphanage	Failed
5	19 <sup>th</sup> Nov 22	National Integration Day	Dept Pol Sc/ NSS	Speech competition	Successfully conducted
6	25 <sup>th</sup> Nov 22	International Day for the Elimination of Violence Against Women	WDASHC	Seminar by internal faculties.	Successfully conducted
7	26 <sup>th</sup> Nov 22	Constitution Day	Dept Pol Sc/ Commerce	Debate competition	Successfully conducted
8	1 <sup>st</sup> Dec 22	World AIDS Day	NCC/NSS/YRC	Tie red ribbon among people	Successfully conducted
9	10 <sup>th</sup> Dec 22	Human Rights Day/International Animal Rights Day	Dept Pol Sc/Zool	Slogan competition (Human rights) Poster competition (Animal rights)	Successfully conducted
10	22 <sup>nd</sup> Dec 22	National Mathematics Day	Dept of Mathematics	Seminar	Successfully conducted
11	6 <sup>th</sup> Jan 23	World Orphan Day	NCC/NSS/YRC	Food distribution in an orphanage	Failed
12	23 <sup>rd</sup> Jan 23	Subhash Chandra Bose Jayanti	Cultural Association	Seminar by internal faculties	Successfully conducted
13	25 <sup>th</sup> Jan 23	National Voters Day	Dept of History	Aware new voters	Successfully conducted
14	26 <sup>th</sup> Jan 23	Republic Day	NCC/NSS/YRC		Successfully conducted
15	4 <sup>th</sup> Feb 23	World Cancer Day	Dept of Zoology	Helath awareness lecture	Successfully conducted
16	08 <sup>th</sup> Feb 23	Safer Internet Day	Mathematics	Seminar for faculties on Cyber security	Successfully conducted
17	28 <sup>th</sup> Feb 23	National Science Day	Science Society	Science Quiz	Successfully conducted
18	1 <sup>st</sup> March 23	World Sustainable Energy Day	Dept of Physics	Placard awareness on sustainable energy	Failed
19	3 <sup>rd</sup> March 23	World Wildlife Day	Dept of Zoology/EC	Seminar (Internal resource person)	Successfully conducted
20	8 <sup>th</sup> March 23	International Women's Day	WDASHC	Seminar with internal resource person (Only girls)	Successfully conducted
21	23 <sup>th</sup> March 23	World Day for Water	NSS	Water distribution	Successfully conducted

## 2. Value added/Add-on Course.

Sl no	Name of the Course	Name of the Co-ordinator	Name of the Department	Inauguration date	Remark
1	Human Rights and its Challenges	Dr Nibedita Pradhan	Political science	17 <sup>th</sup> March 2023	
2	Odishan Temple Architecture	Mr. R K. Behura	History	17 <sup>th</sup> March 2023	
3	Mushroom Cultivation	Suchismita Biswal	Botany	17 <sup>th</sup> March 2023	
4	Alcohol based Hand Sanitizer and its Synthetic Value	Mr R K Gahan	Chemistry	17 <sup>th</sup> March 2023	

## 3. Field Visit

Sl No	Departments	Place of visit	Date of visit
01	Physics	Govt ITI, Baktarpur	24-02-2023
02	Physics	Grid Sub-station, Pattamundai.	16-02-2023
03	Chemistry	Water Purification Plant, Alva, Pattamundai	16-02-2023
04	Chemistry	ICAR-NRRI Cuttack	24-02-2023
05	Botany	KVK, Kendrapara	
06	Botany	ICAR-NRRI, Cuttack	24-02-2023
07	Zoology	ICAR-NRRI, Cuttack	24-02-2023
08	Mathematics	Institute of Mathematics and Application, BBSR	23-02-2023
09	Mathematics	Indian bank, Pattamundai	17-03-2023
10	Commerce	Jay Bharat Spices, Cuttack.	28-02-2023
11	Political science	Hatina Grama Panchayat, Rajnagar	19-02-2023
12	Sociology	Righagarh Senior Citizen's Home, Righagarh.	25-03-2023
13	Sociology	Hari Harananda Balashrama, Arua	18-03-2023
14	Education	Kapilas Zoo Authority,	15-01-2023

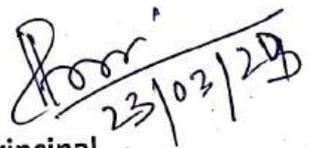


**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**ACTION TAKEN REPORT ON THE IQAC MEETING HELD ON 15-12-2022**

1. The uploading of data in AQAR 2021-22 is analyzed and found to be 50% data are uploaded.
2. The Course coordinators of different Add-on course are advised to submit list of successful candidate to add on course coordinator for distribution of certificate.
3. The lecture series conducted by IQAC is completed due to start of examination period.
4. All the field visit programme allotted to different departments are successfully conducted.
5. All the department submitted their projects undertaken by final year degree students.
6. All the faculties submitted their mentor mentee register on basis of which a feedback report was prepared.
7. All the departments successfully completed their annual parent teacher meet and alumni meet also collected feedbacks from the participants.
8. Annual athletic meet 2022-23 was successfully conducted in the month of December.
9. Annual cultural meet and other interclass competition was successfully conducted by the end of January.

  
IQAC 23/03/2023  
Coordinator

  
Principal  
Pattamundai College  
Principal  
Pattamundai College

**1. Days and events celebrated, organized or observed.**

Sl No	Date	Event	Organising Agency	Action taken	Remark
1	2 <sup>nd</sup> Oct 22	Gandhi Jayanti	Cultural Association	Statue cleaning and Garlanding	Successfully conducted
2	9 <sup>th</sup> Oct 22	Gopabandhu Jayanti	Dept of Education	Statue cleaning, Garlanding & Poster competition on Gopabandhu	Successfully conducted
3	15 <sup>th</sup> Oct 22	International Day of Rural Women	WDASHC	Slogan competition	Successfully conducted
4	17 <sup>th</sup> Oct 22	International Day for Eradication of Poverty	NSS/YRC	Food distribution in an orphanage	Failed
5	19 <sup>th</sup> Nov 22	National Integration Day	Dept Pol Sc/ NSS	Speech competition	Successfully conducted
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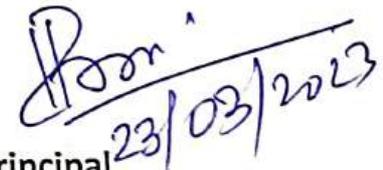
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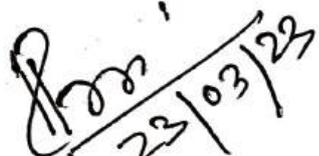
		Dhenkanal.	
15	Education	Saraswati Bidya Mandir, Pattamundai	13-02-2023
16	Odia	Hari Harananda Ashrama, Balighai, Puri	16-01-2023
17	Odia	Patitapaban Temple, Pattamundai.	24-02-2023
18	History	Budhist Heritage Site, Ratnagiri, Lalitagiri & Udayagiri.	22-02-2023
29	Economics	Panchalingeswar Temple, Balasore.	08-01-2023
20	Philosophy	Hari Harananda Balashrama, Arua	20-02-2023

  
IQAC 23/03/2023  
Coordinator

  
Principal 23/03/2023  
Pattamundai College

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 IQAC 23/03/2023  
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 23/03/23  
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 Pattamundai College  
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 Pattamundai College



**OFFICE OF THE PRINCIPAL  
PATTAMUNDAI COLLEGE, PATTAMUNDAI**

No. 603 dt. 16/05/2023

**NOTICE ON IQAC MEETING**

A meeting of IQAC is going to be held at 09.00 A M on 20<sup>th</sup> May 2023 to discuss the following agenda. You are requested to attend the same.

**Members**

1. Prof. Dillip Kumar Bhuyan, Principal-cum-chairperson.
2. Dr S K Pradhan, IQAC Coordinator.
3. Dr Pramod Kumar Samal, Administrative Bursar.
4. Dr Dushasan Parida, Academic Bursar.
5. Dr Ramesh Kumar Sahoo, Account Bursar.
6. Prof. Parikshita Patra, Member.
7. Prof. Duryodahn Parida, Member.
8. Prof. Bharat Chandra Patra, Member.
9. Prof. Debabrata Pradhan, Member.
10. Prof. ALN Dash, Member.
11. Dr Premalata Rout, Member.
12. Mr Dilip Kumar Sethi, Tahasildar, Member.
13. Mr Pradyumna Kumar Samantray, Member.
14. Mr Hemant Kumar Sahoo, Member.
15. Mr Subhasis Mishra, Member.
16. Dr Manas Kumar Nayak, Member.
17. Mr. Sarojakanta Nayak, Member.
18. Mr Jitendra Malik, Member.
19. Ms. Yajnaseni Ojha, Political Science Honours, Member (SR).
20. Ms Monali Baral, Zoology Honours, Member (SR).

16/5/23  
Principal

Pattamundai College

Principal  
Pattamundai College

**AGENDA**

- Submission of AQAR of 2021-22
- Submission of Progress Register & Mentor-Mentee Register
- Plan for next academic session
- Action taken report on feedback.
- Analysis of activities undertaken during the session 2022-23



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**Dt: 20-05-2023**

**Time: 09.00 A. M.**

Sl. No	Members Present	Signature
1	Prof. Dillip Kumar Bhuyan, Principal-cum-chairperson.	Dillip Kumar Bhuyan
2	Dr S K Pradhan, IQAC Coordinator.	S K Pradhan
3	Dr Pramod Kumar Samal, Administrative Bursar.	
4	Dr Dushasan Parida, Academic Bursar.	Dushasan Parida
5	Dr Ramesh Kumar Sahoo, Account Bursar.	Ramesh Kumar Sahoo
6	Prof. Parikshita Patra, Member.	
7	Prof. Duryodahn Parida, Member.	Duryodahn Parida
8	Prof. Bharat Chandra Patra, Member.	
9	Prof. Debabrata Pradhan, Member.	Debabrata Pradhan
10	Prof. ALN Dash, Member.	
11	Dr Premalata Rout, Member.	Premalata Rout
12	Mr Dilip Kumar Sethi, Tahasildar, Member.	
13	Mr Pradyumna Kumar Samantray, Member.	
14	Mr Hemant Kumar Sahoo, Member.	
15	Mr Subhasis Mishra, Member.	
16	Dr Manas Kumar Nayak, Member.	S. Mishra
17	Mr. Sarojakanta Nayak, Member.	Manas Kumar Nayak
18	Mr Jitendra Malik, Member.	Sarajakanta Nayak
19	Ms. Yajnaseni Ojha, Political Science Honours, Member (SR).	Jitendra Malik
20	Ms Monali Baral, Zoology Honours, Member (SR).	Yajnaseni Ojha
		Monali Baral



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

Date: 20-05-2023

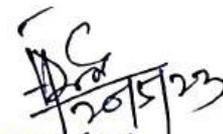
Time: 09.00 A. M.

A meeting of IQAC was held at 09.00AM on 20<sup>th</sup> May 2023 in the IQAC hall. After detail discussions the following resolutions were adopted.

**RESOLUTION**

1. Action taken report was placed before the house of IQAC meeting held on 15.12.2022.
2. Development on submission of AQAR - 2021-22 was discussed.
3. It was resolved that the progress register and mentor-mentee register will be collected. The progress register will be analysed by Academic Bursar.
4. The Mentor-Mentee register feedback will be analysed and action will be taken as per the suggestion of the mentor.
5. Feedback collected from students, alumni, Parents, Teachers will be analysed and action taken report will be placed.
6. The activities undertaken by different department and cells found to be almost completed in 95% cases.
7. The activity plan (2023-24) related to days celebration, Field visit, Seminars, Alumni Meet, Parent-Teacher Meet, Student Seminar, Mentor-Mentee class, IQAC related seminar etc are unanimously approved

  
20/05/2023

  
Principal  
Pattamundai College



**IQAC MEETING**  
**PATTAMUNDAI COLLEGE**  
**PATTAMUNDAI**

**ACTION TAKEN REPORT ON IQAC MEETING HELD ON 25.03.2023**

- 1) The budget for different activities for the session 2023-24 are approved and submitted to President G.B for final approval.
- 2) Student seminar successfully conducted by all departments.
- 3) 5 no. of career counseling programme was organized.
- 4) As student union election is cancelled for the session 2022-23, a student representative group was constituted for smooth functioning of different activities.
- 5) The environmental committee and WDASHC successfully conducted three no. of lecture series each.
- 6) Department seminar conducted by various departments was completed.
- 7) YRC, NCC, NSS successfully completed their activities and which is reflected in their annual report.

  
IQAC  
Coordinator

  
Principal  
Pattamundai College  
**Principal**  
**Pattamundai College**