PATTAMUNDAI COLLEGE, PATTAMUNDAI

Internal Quality Assurance Cell

ACTION TAKEN REPORT 2021-22

1. A faculty development programme titled " conduct of webinar , A professional Development programme for teachers was conducted on 19-04-2022

2. A faculty development programme titled the filling of self appraisal form was organized on 21-03-2022. Former principal of Kendrapara Auto College was the chief resource person.

3. Orientation programme for final degree students was organized in second week of 02 July 2021 ,the chief resource person was Prof Debabrata Pradhan, Former Principal , Pattamundai College.

4. Academic Calendar for the session 2021-22 was prepared in July incorporating the guidelines of UGC and state government. And personal academic calendar of individual faculty member also collected.

5. The meeting of Research and seminar committee was held in July 2021, The guide line for conduct of seminar and webinar framed.

6. In this session in total 13 no of national webinar and 10 seminar was organize by different department in association with IQAC.

7. All the report of the above mentioned was collected from the nodal Departments.

8. A tentative annual plane for the IQAC activities was finalized.

9. Online learning system was supported using online platform like GOOGLE MEET, MOOC, E PATHASALLA, INFLIBNET, ZOOM APP, ETC.

10. 7 Faculty member of this institution attended 11 FDP/SHORT TERM COURSE in reputed institution of this country.

11. BRIDGE COURSE for +3 1st year students started on 19.11.2022.

12. The online student feed back was collected from 26.04.2022 and it was analyzed and action taken report was prepared.

13. Feed back was collected from the faculty members both teaching and non-teaching.

14. Mentor-Mentee program for the current session was started on 31.08.2021 the class was assigned in every Friday in the master time table.

15. The IQAC-NAAC co-ordination team organized separate interface meeting with each department of the college in preparation of the second cycle of the NAAC accreditation.
16. The IIQA was submitted on 28.01.2021 and accepted on 21.02.2021.
17. The SSR was submitted for second cycle on 28.03.2021.
18. The DVV process started on 07.04.2021. And the institution past the pre-Qualification on 28.07.2021.
19. The NAAC Peer team visited the institution on 08.10.2021 and 09.10.2021, submitted their report.
20. Green-environment was completed externally by DFO Rajnagar and assistant executive officer(Electrical) Pattamundai.
21. Gender Audit programmed was conducted internally by WDASHC.
22. The Academic audit for the session 2020-21 and 2021-22 was conducted externally by

   A. PROF. ANIL KUMAR MOHAPATRA
      DEPARTMENT OF HUMANITIES
      & SOCIAL SCIENCE,
   B. PROF. BISHNU PRASAD DASH,
      DEPATMENT OF BIO-SCIENCE &
      BIO TECHNOLOGY,
      F.M UNIVERSITY, BALASORE
   C. PROF B.B. MAHAPATRA,
      EX-PROFESSOR IN IRPM,
      BERHAMPUR, UNIVERSITY.

23. The administrative audit for the session 2020-21 and 2021-22 was conducted externally by,

   1. PROF DR. SATYAKANTA MISHRA,
      FORMOR DIRECTOR OF DHE
      AND FORMOR CHAIRMAN OF OPSC
   2. MAJER (DR) PITABAS MOHANTY,
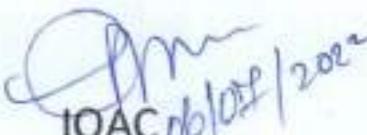   PRINCIPAL, KENDRAPARA AUTO
      COLLEGE KENDRAPARA.

24. For skill development of student a visit to KRISHI-VIGYAN kendra Kendrapara, was organized by IQAC on 27.12.2021.
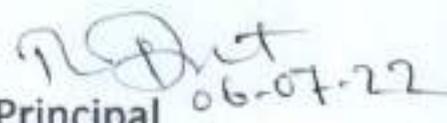
25. To placement programme was conducted by HCL TECHNOLOY on 22.04.2022 and 22.12.2021.

26. A lecture series on health awareness (Animal and Human) was conducted by IQAC from 20.06.2022 to 29.06.2022. four eminent doctors attended the lectures series as resource person.

27. A ten days YOGA CAMP was conducted by IQAC from 19.06.2022 to 28.06.2022, large no of students and faculty members participated in the event.

28.The lesion plane and progress register for each faculty was monited by IQAC and ACADEMIC versa.

IQAC 06/02/2022

Co-ordinator
IQAC Co-ordinator
Pattamundai College

Principal 06-07-22

Principal
Pattamundai College
Principal
Pattamundai College
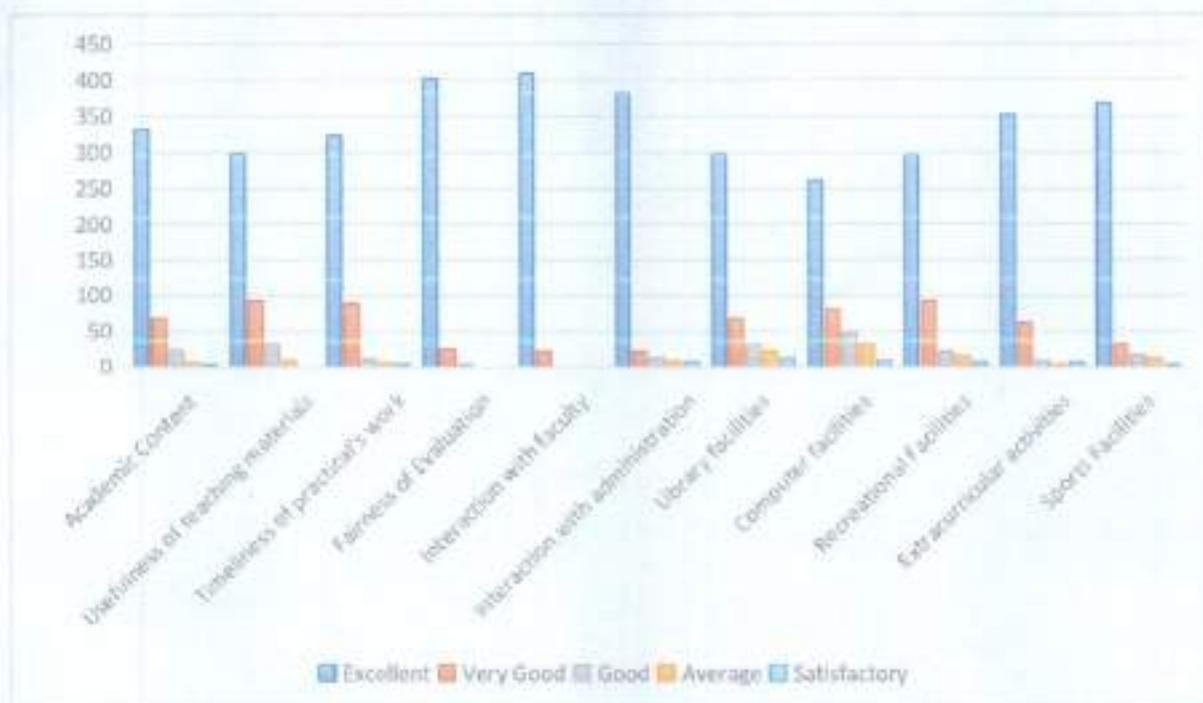
Students Feedback:

430 no. of feedbacks of the students are collected for the academic session 2021-22. The feedbacks of different questions are based on five point scale whose details are analysed on the basis of no. as well as in percentage which is given below.

No of Quest.	Questions	Excellent	Very Good	Good	Average	Satisfactory
1	Academic Content	332	68	23	5	2
2	Usefulness of teaching materials	298	92	32	8	0
3	Timeliness of practical's work	324	88	10	5	3
4	Fairness of Evaluation	402	25	3	0	0
5	Interaction with faculty	409	21	0	0	0
6	Interaction with administration	382	21	12	8	7
7	Library facilities	297	68	32	21	12
8	Computer facilities	261	81	48	32	8
9	Recreational Facilities	296	92	21	15	6
10	Extracurricular activities	352	62	8	2	6
11	Sports Facilities	368	32	17	11	2

Graphical Representation:-

On analysis of the different contents, it is found that average 79% students are very satisfied with the academic content of the Model Syllabus, 57% of students were very satisfied on the usefulness of teaching materials and 64% of students had shown satisfaction on timeliness of practical work. A very good response has been obtained towards the interaction with faculties, administration as well as library facilities. But in the fields of Computer facilities, recreational facilities, extracurricular activities and sports facilities, there were mixed responses which needs a great changes.

Teachers Feedback:

The feedbacks of all the teachers were collected regarding the contents of syllabus in five points scale. The data collected was analysed in the following table.

No. of Quest.	Questions	Excellent	Very Good	Good	Average	Satisfactory
1	Syllabus is suitable to the course	68.6	16.3	15.1	0	0
2	Syllabus is need based	82.4	10.2	7.4	0	0
3	Aims and objectives of the syllabi are well defined and clear to teachers and students	76	12.6	11.4	0	0
4	Course content is followed by corresponding reference books/materials	61.3	22.6	16.1	0	0
5	The course has good balance between theory	60.3	24.7	15	0	0

	and lab					
6	The course/syllabus of this subject increased my knowledge and perspective in the subject area.	82.5	9.4	8.1	0	θ
7	The course of studies carries sufficient number of optional papers	60.8	29.4	9.8	0	0
8	The books listed as reference materials are relevant, updated and appropriate	75.3	16.4	8.3	0	0

(Responses in percentage)

The response regarding the contents of the syllabus by the teachers were mostly suitable for the betterment of the students which will help them in future as it was the result of rigorous exercise of many intelligent brains.
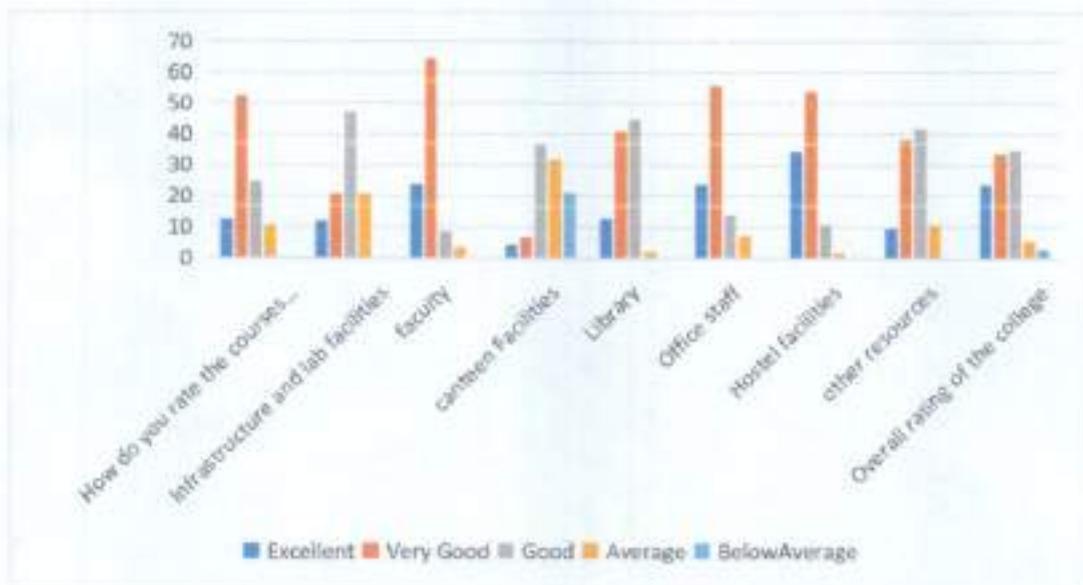
Alumni Feedback-

A total of 192 feedbacks are collected from the alumni of this institution out of many which based on different questionnaire particularly the institution has. They expressed their views whose details are given below.

No. of Quest	Question	Excellent	Very Good	Good	Average	BelowAverage

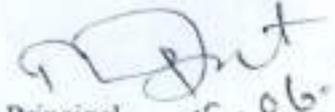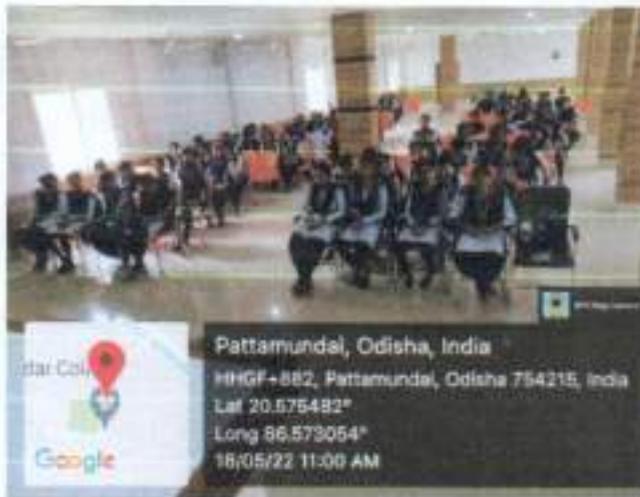|						
1	How do you rate the courses available in the college?	12.4	52.3	24.6	10.7	0
2	Infrastructure and lab facilities	11.9	20.4	47.3	20.4	0
3	faculty	23.5	64.5	8.6	3.4	0
4	canteen Facilities	3.9	6.8	36.8	31.7	20.8
5	Library	12.6	40.9	44.6	1.9	0
6	Office staff	23.5	55.6	13.8	7.1	0
7	Hostel facilities	34.2	53.7	10.7	1.4	0
8	other resources	9.5	38.2	41.9	10.4	0
9	Overall rating of the college	23.6	33.6	34.8	5.2	2.8

(Responses in percentage)

Most of the alumni rated the college a range of vary good to good indicating the college has adequate facilities in overall fields and needs a moderate change to cater the need of the students.

IQAC 05/06/2022
Co-ordinator
Pattamundai College

IQAC Co-ordinator
Pattamundai College

Principal 05-06-22
Pattamundai College
Principal
Pattamundai College

REPORT

OF STUDENT SATISFACTION SURVEY

Pattamundai, Odisha, India
HHGF+882, Pattamundai, Odisha 754215, India
Lat 20.575482°
Long 86.573054°
18/05/22 11:00 AM

ACADEMIC YEAR 2021-22

PATTAMUNDAI COLLEGE, PATTAMUNDAI

Office of the Principal
Pattamundai College, Pattamundai
NOTICE

No ___728___   Dt ___15/07/22___

NOTICE REGARDING STUDENTS SATISFACTION SURVEY,2021-22

It is hereby notified that the SSS (**Students Satisfaction Survey**) for the academic session 2021-22 will be conducted through online mode by IQAC. The link is available in college website and it will be shared in whattsapp group of the college. So all the HODs are requested to take personal interest and circulate the link among the students for successful completion of the survey.

Principal 5.7.22
Pattamundai College

Copy to:- Notice board, Guard file, IQAC, All HODs

Report

The Student Satisfaction Survey for the session 2021-22 was conducted through online mode. Students from all Programmes participated in the said survey. The overall report suggests that students are very much satisfied with the institution and on its teaching-learning process. The point wise analysis of the survey is given below and the corrective measure is taken wherever it necessitates.

Sl No	Questionnaire	Suggestions received from SSS	Action taken on SSS
1	How much of the syllabus was covered in the class?	Above 81 % of the respondent admitted the course is completed	All the syllabus was covered properly and it is reflected in the plan & progress register.
2	How well did the teachers prepare for the classes?	Above 89% of the respondent admitted that teachers are well prepared to take the class.	The teachers are advised in the staff council for through preparation before a class.
3	How well were the teachers able to communicate?	79% of the respondent says teachers are well communicating.	Teachers are advised to have FDP & short term course/ seminar to improve their communication skill.
4	The teacher's approach to teaching can best be described as.	82% of the respondent says teacher's approaches towards teaching are excellent or very good.	Most of the students are satisfied with the teaching process.
5	Fairness of the internal evaluation process by the teachers.	91 % of the respondent says	In case of discrepancy the students are advised to apply through

		teachers are excellent or very good in evaluation.	grievance redressal mechanism.
6	Was your performance in assignments discussed with you?	81% replied in affirmative.	The performance of the students were discussed with the students departmentally and through mentoring system.
7	The institute takes active interest in promoting internship, student exchange, and field visit opportunities for students.	73% confirmed the execution of these events	More field trips are to be arranged. Vocational & skill based education will be arranged for the students.
8	The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional growth.	92% says mentoring process is highly satisfactory	The students are extremely satisfied with the mentorship programme
9	The institution provides multiple opportunities to learn and grow.	91 % agree	Students have expressed overall satisfaction regarding Orientation Programme,career counseling programme ,skill development programme.
10	Teachers inform you about your expected competencies, course outcomes and programme outcomes.	87 % do agree	Large no. of student progressed to higher studies and placed in different industries.
11	Your mentor does a necessary follow-up with an assigned task to you.	86 % says in affirmative	Good response from the participants
12	The teachers illustrate the concepts through examples and applications.	91% agree with the comment	Students have expressed overall satisfaction regarding Orientation Programme (92%),
13	The teachers identify your strengths and encourage you with providing right level of challenges.	86% says in affirmative	Regular mentor-mentee class was done and recorded.

14	Teachers are able to identify your weaknesses and help you to overcome them.	86 % says yes	Weakness of students are identified from their internal performance, group discussion and also from semester examination.
15	The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.	87 % respondent agree that the institute continuously monitoring, review and there is continuous quality improvement of the teaching learning process.	Academic audit is done by the institution regularly.
16	The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences.	86% respondent agrees teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences.	Teachers are advised to include more student centric methods like field visit ,exposure visit,group discussion ,help desk etc.
17	Teachers encourage you to participate in extracurricular activities.	88% says yes.	All the extra curricular activities were undertaken during the session.
18	Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work.	88% agree the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work.	In view of the responses received, for the improvement of curriculum and other facilities, the IQAC is tirelessly working to arrange virtual talks and webinars to hone the skills of the students.

19	What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching.	80% says yes	20 new desktop are added to the computer lab for students.
20	The overall quality of teaching-learning process in your institute is very good.	85% respondent says in affirmative	The college is continuously taking measures through IQAC and other statutory bodies to improve the teaching learning process in the institution.

Members of IQAC

Dr Sanalkaum Bradhva

Subhasis Mishra

05-08-22

Pitendra Mohin

Principal 05-08-22

Pattamundai College

Principal

Pattamundai College

ACTION TAKEN REPORT OF STUDENT FEEDBACK

ACADEMIC YEAR 2021-22

PATTAMUNDAI COLLEGE, PATTAMUNDAI

Report

At the end of the Academic Year 2021-2022, the IQAC team through faculties of the college collected Feed from students. In total 435 responses were received from the students. IQAC team analyzed collected feedbacks and suggested corrective measure before IQAC meeting.

Steps taken following students' feedback:

1. To increase experiential learning of students the institution has to increase the frequency of field visit to reputed institution relating to their field.

2. After successful completion of bridge course the students expressed their utmost satisfaction.

3. The no. of training programme for non-teaching staff are to be increased.

4. Help desk programme for slow learner and group discussion for advance learners were conducted.

5. The college administration applied to state Govt. for construction of a new canteen building for the student and faculties.

6. More numbers of ICT facilities were made available for the students, as most of seminar halls were provided with LCD projectors.

7. Steps have been taken to make the whole campus Wi-Fi.

8. A full fledge environment committee will be constituted to look after the environmental issues and environment audit.

9. Mentor-mentee systems are strengthened by the college, and it is operated more efficiently.

10. A new committee namely WDASHC will be formed to address the issue of gender and sexual harassment inside the campus.

Sl No	Suggestions received regarding	Suggestions received from feedback	Action taken on feedback
1	Academic Content	332 says Excellent 68 says very good	The institution will conduct academic audit regularly and implement its suggestion.
2	Usefulness of Teaching Materials	298 says Excellent 92 says very good	The faculties are advised to take ICT based class instead of traditional class.
3	Timeliness of Practical's Work	324 says Excellent 88 says very good	The regular requirements of different laboratories is immediately addressed.
4	Fairness of Evaluation	402 says Excellent 25 says very good	A systematic grievance redressal mechanism is instituted to have the satisfaction of the students
5	Interaction with Faculty	409 says Excellent 21 says very good	Faculties are advised to improve interaction through mentoring process. However, they have asked for more interactive session.
6	Interaction with Administration	382 says Excellent 21 says very good	Student representatives are assigned with different committee in extra curricular work.
7	Library Facility	297 says Excellent 68 says very good	The college is regularly updating its library resources as per the demand of the students.
8	Computer Facility	261 says Excellent 81 says very good	20 new desktop are added to the computer lab for students.

9	Recreational Facility		The canteen committee should provide variety food items in the canteen. Special facility for differently able students at canteen. Entertainment programs related to drama, Song competition etc. should be arranged where the students have a chance to participate.
		296 says Excellent 92 says very good	
10	Extracurricular Activity	352 says Excellent 62 says very good	All extra curricular activities conducted after relaxation from COVID restriction.
11	Sports Facility	368 says Excellent 32 says very good	All sports activities were undertaken and our students participated in inter college cricket tournament.

Principal 05-06-22

Pattamundai College
Principal
Pattamundai College

Members of IQAC 05/06/2022

Dr Sachit Kcui Badlin
Subhasis Mathur
05.06.22

Jitendra Malin
05/06/22.

Affiliated/Constituent Institutions

PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
Place : Pattamundai Pin: 754215 - State: Orissa

Section I: GENERAL	Information
1. Name & Address of the Institution:	PATTAMUNDAI COLLEGE, PATTAMUNDAI ORISSA, 754215
2. Year of Establishment:	1970
3. Current Academic Activities at the Institution (Numbers):	
• Departments/ Centres:	14
• Programmes/ Courses offered:	14
• Permanent Faculty Members:	36
• Permanent Support Staff:	37
• Students:	1232
4. Three major features in the institutionalContext (As perceived by the Peer Team):	• Availability of land for further development • Catering the need of social disadvantaged students • Girls students outnumber the boys.
5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	08-10-2021 TO 09-10-2021
6. Composition of the Peer Team which undertook the on- site visit:	
Chairman:	PROF. SUNIL GUPTA
Member Co-ordinator:	PROF. MUVVA VIJAYALAXMI
Member :	PRINCIPAL NIRUTTI PAWAR
NAAC Co-ordinator:	Dr. K R VISHNU MAHESH

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key indicator under the respective criterion (**This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria**)

	Criterion1—CurricularAspects (Key Indicator and Qualitative Metrics (Q₁M) in CriterionI)
1.1.	**Curricular Planning and Implementation :**
1.1.1 **Q₁M**	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	*Academic Flexibility:*
1.3	*Curriculum Enrichment:*
1.3.1 **Q₁M**	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	*Feedback System:*

Qualitative analysis of Criterion I (30 0 to 500 words)

This College affiliated to Utkal University of the state follows strictly the academic guidelines of the affiliating University as per the changing time and the need of the society. introduced CBCS syllabus in the session 2016-17 which is further succeeded by Model CBCS Syllabus in 2019-20 prescribed by Utkal University. This institution presently offers 14 UG programmes in three different streams.

College prepares an academic calendar for whole session on the basis of academic calendars given by DHE, Orissa and Utkal University. Accordingly, each faculty member prepares a lesson plan and progress register. This process is regularly audited by the academic bursar and the head of the institution. To broaden the outlook of the students on higher education, research and competitive examinations, the college arranges extramural/state/national level seminars/webinars. It also organise career counseling program for the students. As all the programs include field projects, the students participate in such projects to improve their outlook towards research activities.

The teachers of this institution participate in various academic activities like various State/National/International level seminars and webinars, faculty development programmes, orientation programs, refresher courses and conduct of examination, valuation, preparation of questions of different examination of Universities/autonomous colleges. Pincipal of this is member of CDC.

The institution collects feedback from some stakeholders which needs to be analysed properly

	Criterion 2 – Teaching-Learning and Evaluation (Key Indicator and Qualitative Metrics (Q₁M) in CriterionII)	
2.1	*Student Enrolment and Profile:*	
2.2	*Catering to Student Diversity:*	
2.2.1 Q₁M	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	
2.3	*Teaching-Learning Process:*	
2.3.1 Q₁M	Student centric methods, such as experientiallearning,participativelearning and problem solvingmethodologiesareusedforenhancinglearning experiences	
2.3.4 Q₁M	Innovation and creativity in teaching-learning	
2.4	*Teacher Profile and Quality:*	
2.5	*Evaluation Process and Reforms:*	
2.5.1 Q₁M	Reforms in Continuous Internal Evaluation(CIE) system at the institutionallevel	
2.5.2 Q₁M	Mechanism of internal assessment is transparent and robust in terms of frequency and variety	
2.5.3 Q₁M	Mechanism to deal with examination related grievances is transparent, time-bound and efficient	
2.5.4 Q₁M	The institution adheres to the academic calendar for the conduct of CIE	
2.6	*Student Performance and Learning Outcomes:*	
2.6.1 Q₁M	Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students	
2.6.2 Q₁M	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution	
2.7	*Student Satisfaction Survey:*	

Qualitative analysis of Criterion II (300 to 500 words)

The admission process is regulated according to the rules, regulations and guidelines prescribed by the Department of Higher Education, Odisha. All the sanctioned seats of the institution are fully filled up. The average percentage of the students from outside the state, country and differently abled is insignificant.

The student teacher ratio of this institution is apparently 40:1 and the full time teachers against the total sanction strength is 68%.The   percentage of Ph.D holders to the total teachers is nearly 25%. Presently five faculties are continuing their research works in different Universities. Most of the teachers have teaching   experience of around twenty years.

 The institution adheres to a complete transparent mechanism during continuous internal examination and evaluation which improves the quality of teaching learning process. The marks secured by the students are reflected in the notice board and the queries regarding these, if any, are sorted out. of advance learners by guest lecturers, mentoring, etc.

Criterion 3 – Research, Innovations and Extension
(Key Indicator and Qualitative Metrics (Q₁M) in CriterionIII)

3.1	*Resource Mobilization for Research*
3.2	*Innovation Ecosystem*
3.2.1 Q₁M	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
3.3	*Research Publications and Awards*
3.4	*Extension Activities*
3.4.1 Q₁M	Extensionactivitiesinthe neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	*Collaborations:*

Qualitative analysis of Criterion III (300 to 500 words)

The college has a seminar and research committee. The main objective of the committee is to inculcate research culture amongst the students and the teachers, it also conducts seminar / webinar for creating good academic atmosphere in the institution.

The college emphasizes to create awareness among students and public by conducting state level seminars/webinars in the different fields.

NCC,NSS, & YRC units play a vital role in different extension and outreach progrms.

Criterion 4 – Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics (Q₁M) in CriterionIV)	
4.1	*Physical Facilities:*
4.1.1 Q₁M	The institution has adequate facilities for teaching - learning viz., classrooms, laboratories, computing equipment, etc
4.1.2 Q₁M	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities
4.2	*Library as a Learning Resource:*
4.2.1 Q₁M	Library is automated using Integrated Library Management System (ILMS)
4.2.2 Q₁M	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
4.3	*IT Infrastructure:*
4.3.1 Q₁M	Institution frequently updates its IT facilities including Wi-Fi
4.4	*Maintenance of Campus Infrastructure:*
4.4.2 Q₁M	There are established systems and procedures formaintainingandutilizingphysical,academicand support facilities - laboratory, library,sportscomplex,computers,classrooms etc.

Qualitative analysis of Criterion IV (300 to 500 words)

The college has adequate physical and ICT infrastructure.

The college has automated library with reading room however requires more space. There are rare books and manuscripts available in the library. The library has INFLIBNET for accessing the e-journals, e-books etc. there is no WIFI in the college, however the internet connectivity through LAN is available which needs to be extended to the computer lab. The college has less no of computer as to the total no of students. The maintenance is carried out whenever required as there is no standardized policy

	Criterion 5 - Student Support and Progression (Key Indicator and Qualitative Metrics (Q₁M) in CriterionV)
5.1	*Student Support*
5.2	*Student Progression*
5.3	*Student Participationand Activities:*
5.3.2 Q₁M	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	*Alumni Engagement:*
5.4.1 Q₁M	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion V (300 to 500 words)
The institution has students council which take care the students problems. The students are on various committes of the institutions. The college is providing fee concession to the poor students. However the other students supports in the form of scholarship by the government. There is a registered alumni association which takes part in all the activities of the college. There is regular meeting of alumni association and is contributing by way of financial and non-financial needs. Two girls students who are member of NCC have participated in national event of the baseball and secured second position. The college is publishing annual magazine regularly.

	Criterion 6 – Governance, Leadership and Management (Key Indicator and Qualitative Metrics (Q₁M) in CriterionVI)
6.1	*Institutional Vision and Leadership:*
6.1.1 Q₁M	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution
6.1.2 Q₁M	The institution practices decentralization and participative management

Signature by Team

1. Chairperson   2. Member Co-ordinator   3. Member   Page 5

6.2	**Strategy Development and Deployment:**
6.2.1 Q₁M	Perspective/Strategic plan and deployment documents are available in the institution
6.2.2 Q₁M	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 Q₁M	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	**Faculty Empowerment Strategies:**
6.3.1 Q₁M	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 Q₁M	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	**Financial Management and Resource Mobilization:**
6.4.1 Q₁M	Institution conducts internal and external financial audits regularly
6.4.3 Q₁M	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	**Internal Quality Assurance System:**
6.5.1 Q₁M	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 Q₁M	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 Q₁M	Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Qualitative analysis of Criterion VI (300 to 500 words)

The institution has a well planned and decentralized governance system for effective implementation of different policies and plans in harmony with is vision and mission.

These committees of the college abide by the rules and regulations of the institution. The governing body also follows strictly the service rules during any recruitment or promotional benefits of the staff members or any other decision taken through resolutions in its meetings.

The institution always emphasizes different society related activities through NSS/NCC/ different clubs. However there is no proper proceeding of the meeting of different clubs which needs to be documented. Being a grant in aid college the welfare measures for teaching and non-teaching staff are as per government rules. The performance appraisal system is in place. There is an internal and external audit system . the institute needs a strategy for mobilization of funds. IQAC needs to be more vibrant and should prepare the short term and long term plans. The has made some incremental progress after first accreditation.

Criterion7–Institutional Values and Best Practices **(Key Indicator and Qualitative Metrics (Q₁M) in CriterionVII)**	
7.1	**Institutional Values and Social Responsibilities:**
	Gender Equity
7.1.2 Q₁M	Institution shows gender sensitivity in providing facilities such as: a) Safety and Security b) Counselling c) Common Room
	Environmental Consciousness and Sustainability

7.1.5 Q₁M	Waste Management steps including: • Solid waste management • Liquid waste management • E-waste management
7.1.6 Q₁M	Rain water harvesting structures and utilization in the campus

7.1.7
Q₁M
	Green Practices
	• Students, staff using
	   a) Bicycles
	   b) Public Transport
	   c) Pedestrian Friendly roads
	• Plastic-free campus
	• Paperless office
	• Green landscaping with trees and plants.

	Differently abled (Divyangjan) friendliness
	Inclusion and Situatedness
	Human Values and Professional Ethics
7.1.18 Q₁M	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.
7.1.19 Q₁M	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	*Best Practices:*
7.2.1 Q₁M	Describe at least two institutional best practices (as per NAAC format)
7.3	*Institutional Distinctiveness:*
7.3.1 Q₁M	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion VII (300 to 500 words)

The institute provides safety and security to the girls students, common room both for boys and girls but needs to be improve. There is a counselling cell but needs to the strengthen the is using e-waste management, liquid waste management and soiled waste management to some extent. There are down pipes on two building for collection of rain water however the proper system of rain water harvesting need to be established. The students are using bicycle/ public transport to reach the college. The colleges plastic free campus to certain extent. The college has green campus having trees , herbal garden. They are celebrating birth and death anniversary of national leaders. There is transparency in financial and administrative function. The college is using solar power in four building. There is no distinct practice which makes the institution different.

Section III: OVERALL ANALYSIS based on *Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC)*(300 to 500 words)

- **Strength**
- Availability of land .
- UG Programmes with Choice Based Credit System.
- Automation of library
- Adequate numbers of hostels for girls and boys,
- Registered and functional Alumni Association.

- **Weakneses-.**
- Paucity of funds
- No regular principal and less faculty
- Absence of collaboration
- Absence of placement cell
- Less research culture among teachers.
-

- **.OPPORTUNITY-**

- Starting new need based courses.
- To start self finance programmes
- To provide more facilities for sports and cultural activities
- Use of more ICT in teaching learning.
-

- **CHALLENGES-**

- Resource mobilization for further extension
- Recruitment of permanent staff and regular principal
- Inculcating research culture among teacher.
- Providing more facilities to the students
- Establishment of language lab and upgradation of computer lab with internet connectivity.

Section IV: Recommendations for Quality Enhancement of the Institution
*(Please limit to **ten major ones** and use telegraphic language)*
(It is not necessary to indicate all the ten bullets)

Signature by Team

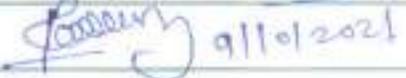1. Chairperson   2. Member Co-ordinator   3. Member   Page 8

1. To fill up vacant teaching position and regular principal
2. To start need based PG programmes and skill based courses only after recruitment of teaching faculty
3. Inculcating more research culture among faculty members
4. More collaboration by the institute with other institution.
5. Establishment of language lab , up gradation of computer lab and science labs.
6. Provide internet connectivity in the computer lab.
7. Strength the counselling a placement cell to make it vibrant
8. Adequate canteen facility to students and providing ATM by bank in the campus.
9. The sports and cultural activities needs to be strengthened to get excellence.
10. The coaching for competitive examination shall be started for the students.

I have gone through the observations of the Peer Team as mentioned in this report.

Signature of the Head of the Institution

Seal of the Institution

Principal
Pattamundai

9-10-2021

Signatures of the Peer Team Members:

Sl. No	Name		Signature with date
1	PROF. SUNIL GUPTA	Chairperson	9/15/21
2	PROF. MUVVA VIJAYALAXMI	Member Co-ordinator	M.Vijayalaxmi 9/10/21
3	PRINCIPAL NIRUTTI PAWAR	Member	9/10/2021
	Dr. K R VISHNU MAHESH	NAAC Co-ordinator	

Place: **PATTAMUNDAI**

Date: 09-10.2021

NAAC PEER TEAM VISIT -2021
PATTAMUNDAI COLLEGE, PATTAMUNDAI

WELCOME TO NAAC PEER TEAM BY PRINCIPAL, PATTAMUNDAI COLLEGE

PRESENTATION BY PRINCIPAL BEFORE THE NAAC PEER TEAM

PRESENTATION BY IQAC COORDINATOR BEFORE THE NAAC PEER TEAM

INTERACTION WITH FACULTY MEMBERS BY THE NAAC PEER TEAM

INTERACTION MEETING WITH ALUMNI AND PARENTS BY THE NAAC PEER TEAM

INTERACTION MEETING WITH STUDENTS BY THE NAAC PEER TEAM

VISIT TO EXAMINATION CELL BY THE NAAC PEER TEAM

VISIT TO COMPUTER LAB BY THE NAAC PEER TEAM

VISIT TO ENGLISH DEPARTMENT BY THE NAAC PEER TEAM

VISIT TO ECONOMICS DEPARTMENT BY THE NAAC PEER TEAM

VISIT TO COMMERCE DEPARTMENT BY THE NAAC PEER TEAM

CULTURAL PROGRAMME DURING NAAC PEER TEAM VISIT

VISIT TO NSS & YRC CELL BY THE NAAC PEER TEAM

VISIT TO SOLAR PANEL SYSTEM BY THE NAAC PEER TEAM

EXIT MEETING OF NAAC PEER TEAM

STAFF MEMBERS OF PATTAMUNDAI COLLEGE